

Institutional Users

Roshan - 2015-02-04 - Comments (0) - Elsevier

Institutional Users

There are two types of users under an institutional account.

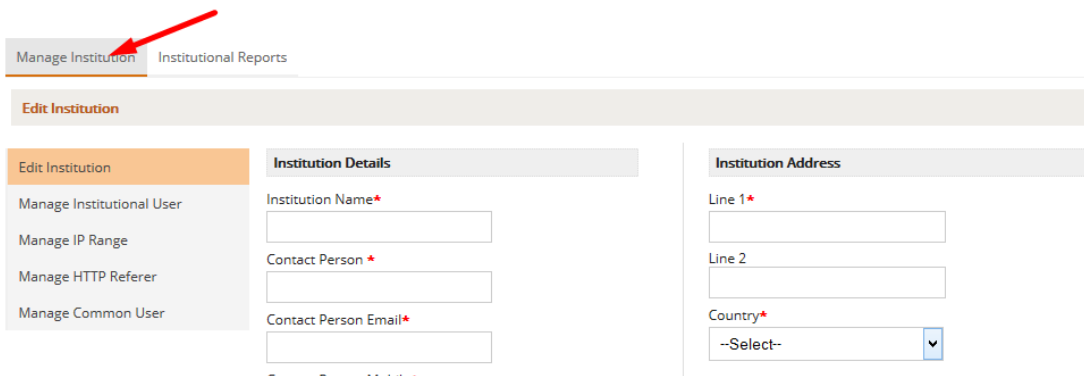
1. Admin user
2. Regular user

Once the users are authenticated under an institutional account, they will have the option to login and access the eBooks and personalize their subscription.

The admin user will have additional rights to manage the institution.

Admin User

Home > Admin Console > Edit Institution



Manage Institution Institutional Reports

Edit Institution

Edit Institution	Institution Details	Institution Address
Manage Institutional User	Institution Name* <input type="text"/>	Line 1* <input type="text"/>
Manage IP Range	Contact Person* <input type="text"/>	Line 2 <input type="text"/>
Manage HTTP Referer	Contact Person Email* <input type="text"/>	Country* <input type="text" value="--Select--"/>
Manage Common User		

Admin user has the additional rights to manage the regular user accounts for the institution.

- **Edit Institution: Admin user can edit the details of the institution and save them.**

Edit Institution

Edit Institution ←

Manage Institutional User

Manage IP Range

Manage HTTP Referer

Manage Common User

Institution Details

Institution Name*

Contact Person *

Contact Person Email*

Contact Person Mobile*

Maximum User*

 Unlimited Maximum User

Concurrent User*

 Unlimited Concurrent User

Institution Address

Line 1*

Line 2

Country*
--Select--

State*

City*

ZIP code*

Off-Phone 1*

Off-Phone 2

Fax

- **Manage Common Users and Add Common Users**

Manage Common Users

Edit Institution

Manage Institutional User

Manage IP Range

Manage HTTP Referer

Manage Common User ↑

Search user Search

Modify User Setting	↕
nainaQacom	Edit
impelssysupport	Edit
impcommon2	Edit

Create Common Username

Username

Password

Status
 Active Inactive

Trial
 Yes No

Create Account

- **Manage Institutional User: Admin user can edit and manage the existing users under the institution as well as add new sub-users.**

Manage Institutional User

Search user

Modify user settings

(impelsys12@impelsys.com)	Edit
(impelsysadmin@impelsys.com)	Edit
(impelsys1@impelsys.com)	Edit
(nai@fkhsdk.com)	Edit
nai sdk (asdkk@fkd.com)	Edit

Create New Institutional User

Username

User email

Password

* First Name

* Last Name

Administrator

Trial

Active Inactive

- **Manage IP Range: Admin user can manage and add the institution's IP range details if the institution is under IP range.**

Manage IP Range

Search user

No IP addresses available

Add IP

Note: For single IP address, Please enter it in both fields

Start IP*

End IP*

Active Inactive

- **Manage Referrer: Admin User can manage the referrer URL for the institution.**

Manage HTTP Referrer

Search URL

No Referrer URL Available

Add new Referrer URL

HTTP Referrer URL*

HTTP Referrer Pattern

Active Inactive

Admin User can also generate reports for the institution.

Login as Admin User, click on Admin Console and then select Institutional Reports option.

Reports: Admin user can view the reports of the successful section requests by month and title of the eBooks



