

How to Change Password

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Please login to your account and follow the below given procedure:

1. Once you have logged in to your account, please click on "**My Folder**"



2. You will be directed to your **Bookshelf**. Then Click on **Profile Settings**



3. You will get a drop down with few option which will also have the **Change Password** option. Please click on that to change your password.



4. Put in your **Old Password** and the **New Password**.



If you do not remember your old password, please click on the [Forgot Password](#) link to get a password to your registered email address.